



**A Message from the TimberBuilt Rooms Family:**

During this unprecedented and unusual time, TimberBuilt Rooms would like to update our existing customers and inform new potential customers on the status of our operations.

For the health and safety of our customers and employees all sales appointments will be suspended through April 7th, and the TimberBuilt Showroom will not be open for visit from March 22<sup>nd</sup>-April 7<sup>th</sup>.

During this time, we are still available to provide digital design consultation. You can email us at [info@timberbuiltrooms.com](mailto:info@timberbuiltrooms.com) or call us at 630-443-7100 to discuss your potential project.

After initial inquiry, we will have phone meetings, or digital correspondences available directly with a member of our design team to provide you with a quote for your project. We are currently accepting new work for our summer production schedule.

TimberBuilt field operations and construction will continue as these functions are considered essential services. This means all field employees will continue work on current and future projects, assuming building departments and inspections continue as they have been. TimberBuilt office functions will continue during this time to support field operations. All TimberBuilt employees will follow the guidelines and recommendations set forth by the CDC and TimberBuilt management will continue monitoring our policies to ensure we are providing a safe and healthy work environment for everyone.

We look forward to continuing to be the industry leader in designing and building, sunrooms, screen rooms, and family room additions for the Chicagoland community.

Thank-you,  
Mike Kinane  
Director of Communications  
TimberBuilt Rooms